EZHUTHACHAN COLLEGE OF PHARMACEUTICAL SCIENCES

(Run by Ezhuthachan National Academy)

An ISO 9001:2015 Certified Institution

Marayamuttom, Neyyattinkara, Thiruvananthapuram, Pin – 695124

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(Recognized by Govt. of Kerala, Approved by PCI & Affiliated to Kerala University of Health Sciences, Thrissur)

File no: EIQAC/MOM/11/ECPS/2024-03 **24/12/2024**

INTERNAL QUALITY ASSURANCE CELL(IQAC) MINUTES OF THE MEETING

The meeting started at 02.10 P.M on 24/12/2024. The IQAC coordinator formally welcomed the gathering and briefed meeting agenda.

Agenda:

1. Review and Confirmation of Minutes of Previous Meeting
2. Review of academic Audit Reports of all the departments.
3. Quality Enhancement Programmes for all sectors including teaching and non-teaching sectors.
4. Mentorship programme outcome review.

Minutes:

- The meeting commenced with a welcome speech by the IQAC Coordinator Dr SM Sandhya
- Previous Meeting minutes and action taken reviewed.
- Discussed about the arrangement of orientation programme for all sectors including housekeeping staff, laboratory technicians and attenders.
- Discussed about industrial visits of students among all the streams.
- Reviewed the Industrial training programme (Internship) underwent by the students.
- Students and parents' feedback on industrial training reviewed.
- Career Guidance Programme for students seeking abroad opportunities has been finalized.
- Charity programmes organized by Students Union and NSS were also reviewed.

IQAC CORDINATOR

Dr. S M Sandhya

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PRINCIPAL

Prof. Dr. Shaiju S Dharan

Prof. (Dr.) SHAIJU .S. DHARAN, M.Pharm
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INTERNAL QUALITY ASSURANCE CELL(IQAC)

Sl. No	Name of the Committee Member	Category	Designation
1	Prof. Dr. Shaiju S Dharan	Chairperson	Principal
2	Mrs. Sudha Harikumar	Member from Management	General Secretary ENA
3	Mr. S Surendran	Nominee from local society	President, Perumkadavila Grama Panchayath
4	Dr. Santhoshkumar T R	Nominee from Industry	Scientist G, Rajiv Gandhi Centre for Biotechnology Trivandrum
5	Dr. S M Sandhya	IQAC Coordinator	HOD Dept of Pharmaceutical Chemistry
6	Mrs. Namitha K N	Teacher	Asso. Professor
7	Mr. Sarathkumar S J	Teacher	Asst. Professor
8	Dr Bincy Babu	Teacher	Asst. Professor
9	Mr. Aman. A	Nominee from Students	Chairman, Students Union
10	Mrs. Neethu I S	Nominee from Alumni	Alumni Member
11	Mr. Harikumar S	Staff, College Administration	Staff, College Administration

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File No: EIQAC/MOM/11/ECPS/2024-03 **06/01/2025**

INTERNAL QUALITY ASSURANCE CELL(IQAC)
IQAC FEEDBACK AND ACTION TAKEN REPORT

The following action has been taken for IQAC meeting conducted on 24.12.2024

Sl.No.	DISCUSSIONS	ACTION TAKEN
1.	Review and Confirmation of Minutes of Previous Meeting	Community Outreach programmes organized and WHO mentioned days observed by Department of pharmacy practice department reviewed.
2.	Audit Report Review	Academic audit from Department of Pharmaceutical Chemistry &Pharmacology completed. Department of Pharmaceutics and Pharmacy Practice yet to finish. Pharm D externship programme also discussed.
3.	Quality Enhancement Programmes for all sectors including teaching and non-teaching sectors.	Career Guidance Programme arranged for students Student Support and Guidance Cell organized student support programme for academic progress and personality development. Publication policy renewed and kept for circulation.
4.	Mentorship programme outcome review.	Mentee- mentor interactions reviewed. Academic and mental support for weak students has been ensured.

IQAC CORDINATOR
Dr. S M Sandhya

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