# EZHUTHACHAN COLLEGE OF PHARMACEUTICAL SCIENCES

**(Run by Ezhuthachan National Academy)**

**An ISO 9001:2015 Certified Institution**

**Marayamuttom, Neyyattinkara, Thiruvananthapuram, Pin – 695124**

**Phone: 0471 -2278559, 22778560 Fax: 0471 – 2275307**

**Website: www.enapc.ac.in, E-mail: ecpsmtm@gmail.com**

**(Recognized by Govt. of Kerala, Approved by PCI & Affiliated to Kerala University of Health Sciences, Thrissur)**


**File no: EIQAC/MOM/09/ECPS/2024-01** **18/06/2024**

## INTERNAL QUALITY ASSURANCE CELL(IQAC) MINUTES OF THE MEETING

The meeting started at 10.50 A.M on 18/06/2024. The IQAC coordinator formally welcomed the gathering and briefed meeting agenda.

**Agenda:**

1. Review and Confirmation of Minutes of Previous Meeting.
2. Research, Innovation, and Consultancy among students and faculty members.
3. Quality Enhancement Initiatives.
4. Previous Year Feedback analysis.

**Minutes:**

- The meeting commenced with a welcome speech by the IQAC Coordinator Dr Surya P R
- Previous Meeting minutes and action taken reviewed and consolidated.
- The Progress in faculty and student research projects were discussed.
- Curriculum enrichment strategies were discussed.
- Discussed about research grants and publications.
- Students' participation in scientific forum/ conference were reviewed.
- Patents and industrial collaboration were also discussed.
- Best practices in academic delivery have been discussed.
- Feedback analysis (students, alumni, parents, employers)

**IQAC CORDINATOR**

**Dr. S M Sandhya**

**PRINCIPAL**

**Prof. Dr. Shaiju S Dharan**

Prof. Dr. SHAIJU S. DHARAN M.Pharm., Ph.D
PRINCIPAL
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## INTERNAL QUALITY ASSURANCE CELL(IQAC)

| Sl. No | Name of the Committee Member | Category | Designation |
|---|---|---|---|
| 1 | Prof. Dr. Shaiju S Dharan | Chairperson | Principal |
| 2 | Mrs. Sudha Harikumar | Member from Management | General Secretary ENA |
| 3 | Mr. S Surendran | Nominee from local society | President, Perumkadavila Grama Panchayath |
| 4 | Dr. Santhoshkumar T R | Nominee from Industry | Scientist G, Rajiv Gandhi Centre for Biotechnology Trivandrum |
| 5 | Dr. S M Sandhya | IQAC Coordinator | HOD Dept of Pharmaceutical Chemistry |
| 6 | Mrs. Namitha K N | Teacher | Asso. Professor |
| 7 | Dr Dhanya Dharman | Teacher | Asst. Professor |
| 8 | Mr. Sarathkumar S J | Teacher | Asst. Professor |
| 9 | Mr. Aman. A | Nominee from Students | Chairman, Students Union |
| 10 | Mrs. Neethu I S | Nominee from Alumni | Alumni Member |
| 11 | Mr. Harikumar S | Staff, College Administration | Staff, College Administration |

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**PRINCIPAL**

**Prof. Dr. Shaiju S Dharan**

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**File No: EIQAC/ATR/09/ECPS/2024-01** **28/06/2024**

## INTERNAL QUALITY ASSURANCE CELL(IQAC) FEEDBACK AND ACTION TAKEN REPORT

The following actions have been taken for IQAC meeting conducted on 18/06/2024.

| Sl.No. | DISCUSSIONS | ACTION TAKEN |
|---|---|---|
| 1. | Review and Confirmation of Minutes of Previous Meeting | Previous minutes were reviewed and approved. All pending actions were followed up and updated. |
| 2. | Research, Innovation, and Consultancy among students and faculty members | Outcome-Based Education (OBE) was implemented across all subjects.<br>ICT tools like Google Classroom and Moodle were integrated into teaching.<br>Guest lectures by industry experts were proposed.<br>Two faculty members submitted research proposals.<br>Three student projects were designed for submission<br>A consultancy tie-up was initiated with the aim of industrial collaboration. |
| 3. | Quality Enhancement Initiatives | Online students feedback was collected and analyzed.<br>Suggestion boxes and peer reviews were introduced. |

**IQAC CORDINATOR**
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**File no: EIQAC/CIR/10/ECPS/2024-02** **06/09/2024**

## INTERNAL QUALITY ASSURANCE CELL(IQAC)

## CIRCULAR

The tenth Internal quality assurance cell meeting (second meeting for the academic year 2024-2025) will be convened on 26/09/2024 at 10.30 A.M in the conference hall. All IQAC members are hereby informed to attend the meeting without fail.

**Agenda**

- Reconstitution of IQAC.
- Review and Confirmation of Minutes of Previous Meeting
- Review of academic progress.
- Feedback analysis.
- Discussion on SDGs.

**IQAC CORDINATOR**

**Dr. S M Sandhya**

**PRINCIPAL**

**Prof. Dr. Shaiju S Dharan**

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**Copy to**

**Chairperson**
**All IQAC Members**
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