EZHUTHACHAN COLLEGE OF PHARMACEUTICAL SCIENCES

(Run by Ezhuthachan National Academy)

An ISO 9001:2015 certified Institution

Marayamuttom, Neyyattinkara, Thiruvananthapuram, Pin – 695124

Phone: 0471 -2278559, 22778560 Fax: 0471 – 2275307

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(Recognized by Govt. of Kerala, Approved by AICTE, PCI & Affiliated to Kerala University of Health Sciences, Thrissur

File no: EIQAC/CIR/08/ECPS/2023-04 **04/03/2024**

INTERNAL QUALITY ASSURANCE CELL(IQAC)
CIRCULAR

The eighth Internal quality assurance cell meeting (fourth meeting for the academic year 2023-2024) will be convened on 15/03/2024 at 1.30 P.M in the conference hall. All IQAC members are hereby informed to attend the meeting without fail.

Agenda

- Approval of Previous Minutes
- Review of Action Taken from Previous Decisions
- Academic Quality Initiatives
- Faculty Development Programs
- Feedback Collection and Analysis
- Student Support and Welfare
- Laboratory and Infrastructure Enhancement
- Research and Extension Activities

IQAC CORDINATOR

Dr. S M Sandhya

PRINCIPAL

Dr.Shaiju S Dharan

Prof. (Dr.) SHAIJU .S DHARAN M.Pharm Ph.D
PRINCIPAL
EZHUTHACHAN COLLEGE OF
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MARAYAMUTTOM, NEYYATTINKARA
THIRUVANANTHAPURAM 695124

Copy to

Chairperson
All IQAC Members
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File no: EIQAC/CIR/08/ECPS/2023-04 **15/03/2024**

INTERNAL QUALITY ASSURANCE CELL(IQAC)
MINUTES OF THE MEETING

The meeting started at 10.50 A.M on 15/03/2024 in the Conference Hall. The IQAC coordinator formally welcomed the gathering and briefed meeting agenda.

Agenda

- Approval of Previous Minutes
- Review of Action Taken from Previous Decisions
- Academic Quality Initiatives
- Faculty Development Programs
- Feedback Collection and Analysis
- Student Support and Welfare
- Laboratory and Infrastructure Enhancement
- Research and Extension Activities

1. The coordinator read the minutes of the previous IQAC meeting. The members reviewed and approved without any amendments.
2. The committee reviewed actions taken on earlier decisions. Most planned initiatives, such as lab equipment maintenance, faculty training, and feedback analysis, were successfully executed.
3. IQAC discussed implementation of Outcome-Based Education (OBE) in alignment with Pharmacy Council of India (PCI) norms.
4. Several FDPs were conducted focusing on recent trends in pharmaceutical sciences, clinical research, and regulatory affairs. Faculty participation in workshops and online certification programs has increased notably.
5. Feedback from students, alumni, and faculty was collected and analyzed. Student feedback highlighted the effectiveness of practical sessions and suggested improvements in digital learning materials.
6. Enhanced mentoring and counseling services were reported. GPAT coaching, career guidance, and placement preparation sessions have been intensified. Students actively participated in co-curricular and health awareness activities.
7. Faculty and students were encouraged to engage in research projects and minor grant proposals. Several student-led projects were initiated. Community pharmacy outreach programs were conducted in collaboration with local health authorities.
8. The meeting concluded with appreciation for the efforts of all departments in maintaining academic and institutional quality. The Chairperson emphasized continuous monitoring and innovation in pharmacy education to meet evolving healthcare needs.

IQAC CORDINATOR
Dr. S M Sandhya

PRINCIPAL
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File no: EIQAC/CIR/08/ECPS/2023-04 **15/03/2024**

INTERNAL QUALITY ASSURANCE CELL(IQAC)

S/No	Name of the Committee Member	Category	Designation
1.	Prof. Dr. Shaiju S Dharan	Chairperson	Principal
2.	Dr. S M Sandhya	IQAC Coordinator	HOD Dept of Pharmaceutical Chemistry
3.	Mrs. Sudha Harikumar	Member from Management	General Secretary ENA
4.	Mrs. Namitha K N	Teacher	Asso. Professor
5.	Mr. Sarathkumar S J	Teacher	Asst. Professor
6.	Dr Bincy Babu	Teacher	Asst. Professor
7.	Mrs. Santhoshkumar P A	Senior Administrative officer	Senior Administrative officer
8.	Mr. S Surendran	Nominee from local society	President, Perumkadavila Grama Panchayath
9.	Dr. Santhoshkumar T R	Nominee from Industry	Scientist G, Rajiv Gandhi Centre for Biotechnology Trivandrum
10.	Mr. Aman. A	Nominee from Students	Chairman, Students Union
11.	Mrs. Neethu I S	Nominee from Alumni	Alumni Member

PRINCIPAL

Prof. Dr. Shaiju S Dharan

PRINCIPAL
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File No: EIQAC/ATR/08/ECPS/2023-04 **27/03/2024**

INTERNAL QUALITY ASSURANCE CELL(IQAC)
FEEDBACK AND ACTION TAKEN REPORT

S/No	DISCUSSIONS	ACTION TAKEN
1.	Academic Quality Initiatives	Outcome-Based Education (OBE) was discussed and aligned with PCI norms. Emphasis was laid on blended learning and clinical exposure.
2.	Faculty Development Programs	Multiple FDPs were organized on pharmaceutical sciences and regulatory affairs; faculty actively participated in workshops and online courses.
3.	Feedback Collection and Analysis	Feedback from students, alumni, and faculty was collected and reviewed. Improvements were suggested for digital learning materials and lab sessions.
4.	Student Support and Welfare	Mentoring and counseling services were strengthened; GPAT coaching and placement training were intensified; students engaged in health activities.
5.	Laboratory and Infrastructure Enhancement	New lab equipment installed in Pharmaceutics and Pharmacology labs; regular calibration ensured; library resources were expanded.
6.	Research and Extension Activities	Faculty and students initiated research projects and minor grants; community pharmacy outreach programs were successfully conducted.

IQAC CORDINATOR
Dr. S M Sandhya

PRINCIPAL
Prof. Dr. Shaiju S Dharan

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File no: EIQAC/CIR/09/ECPS/2024-01 **10/06/2024**

INTERNAL QUALITY ASSURANCE CELL(IQAC)

CIRCULAR

The ninth Internal quality assurance cell meeting (first meeting for the academic year 2024-2025) will be convened on 18/06/2024 at 10.30 A.M in the conference hall. All IQAC members are hereby informed to attend the meeting without fail.

Agenda

- Welcome Address
- Review and Confirmation of Minutes of Previous Meeting
- Research, Innovation, and Consultancy among students and faculty members
- Quality Enhancement Initiatives.

IQAC CORDINATOR

Dr. S M Sandhya

PRINCIPAL

Prof. Dr. Shaiju S Dharan

Prof. (Dr.) SHAIJU .S. DHARAN M.Pharm., PH.D
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IQAC Chairperson

All IQAC Members

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